

Virtual Howe PTA Meeting Minutes

May 20, 2020

People (virtually) present: Jessica Kubilius, Emily Smoller, Wendy Liberty, Nikki McBride, Michele Rowland, Denis Skorskiy, Michelle Murray, Amy Grella

Call to Order: 9:05 a.m.

Approval of Previous Meeting Minutes: Motioned [REDACTED] Second [REDACTED]. April minutes APPROVED.

PTA Officers Reports

- Vice President – Dr. Murray
 - Thank you to everyone for being adaptable and doing what is needed.
 - The district-wide recovery committee is in place. Dr. Murray is a member of the academic recovery committee.
 - Need carryover in our budget to cover costs for the Sunny Funny Fair (\$3,000). Beyond that, there's more money left due to not using funds for spring activities.
 - The 5th grade memory books had an unanticipated cost increase this year. A motion was made to approve use of \$750 to cover the cost increase of the 5th grade memory books. Motion: Nikki McBride, 2nd - Dr. Murray. Approved: ALL.
 - Textbook return is not being planned at this point, but plans are in place for students to retrieve personal belongings from lockers and desks.
 - Mrs. Fulton is selecting books to dedicate to the school library in honor of 10 parents who were active in the PTA (\$150 was budgeted for this) who's children are graduating from Howe.

- Treasurer's Report (see attached document) - Denis Skorskiy
 - Balances as of 4/30/20 - First National Bank: \$17,140.48. PayPal: \$221.34
 - 5th grade activities balance is slightly more than \$1,000, and there are several checks in the box that Denis will pick up and deposit today.
 - Cash carryover for the end of the year projected to be higher than normal due to not spending on spring activities.
 - The annual audit will need to be conducted anytime after June 1st.
 - PTA budget also needs done - typically was done in March/April.

- President – Wendy Liberty
 - Distribution to be figured out for yearbooks. The plan is to get them into the classroom pickups (Wendy Liberty volunteered to do this), and 5th grade memory books (Nikki McBride volunteered to do this).
 - There are a few extra yearbooks that can be sold. Will offer them to fifth grade families first. The money (if any sell) can be collected through the on-line membership portal. The remaining books will be offered to families in the fall.
 - The Sunny Funny Fair (SFF) is currently scheduled for the last weekend in September. No one has signed up to chair it. Discussed pushing it back to later in the year, and possibly doing it in a different format inside vs. outside. We will have a better chance of recruiting a

volunteer to chair it, and with the return to school unclear at the moment, it will give us more time to determine how we can do it. Reviewed the PTA activity calendar to determine where it could fit later in the year. The following motion was presented: To move the dates for the Read-a-Thon (originally scheduled for Feb. 26-Mar 8) to October 5-19, and the Sunny Funny Fair (originally scheduled for Sept 26) to March 6. Motion: [REDACTED] 2nd: [REDACTED].
Approved: ALL.

- Other board member reports - none
- Chair Reports/Recent Activities - none

New Business

- We discussed ideas on how to spend or allocate our extra money:
 - Earmark money toward new kindergarten playground equipment (the old equipment was removed due to its unsafe condition).
 - Continue the underwater mural that was started upstairs - would like to carry mural all the way to the bottom of the school. Lowest level will be the very bottom of the ocean. It is a larger space so it is estimated to be \$2,500.
 - A motion was made to approve \$2,500 to complete the underwater mural. Motion: [REDACTED] - 2nd: [REDACTED]. Approved: ALL.
 - There is left over Spirit Center merchandise and cash locked up. Denis will get the cash today to deposit, and the merchandise can be saved for next year. The Spirit Center has already covered its costs/broken even for the year.

Announcements

- Next PTA meeting date is Sept 9, 2020 at 7pm.

Adjournment: Meeting ended at: 9:59 a.m.